



1854 Treaty Authority

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1854 TREATY AUTHORITY VACANCY ANNOUNCEMENT

- Position:** Biological Aide - Fish and Wildlife, 2 vacancies
- Term:** Temporary, up to 6 months (not to exceed 1040 hours), anticipated to start in May or early June
- Salary:** \$15.00 / hr
- Deadline:** Applications due April 12, 2019

Position Description:

The incumbent will assist Resource Management Division biologists on a variety of on-going fish and wildlife management projects in the 1854 Ceded Territory area of northeastern Minnesota. Specific duties may include, but are not limited to: participation in spring and fall electrofishing assessments of walleye populations; assisting with sturgeon and trawling surveys; assisting with wolf trapping, collaring, and tracking; conducting moose habitat surveys; conducting grouse, waterfowl, and furbearer surveys; data entry preparing materials for fall hunting seasons; collecting information on wild rice waters; assisting with invasive species surveillance, control and outreach,

Desired Qualifications:

College undergraduates or graduates pursuing or with a degree in Natural Resources Management, Biology, or a related field with a strong work ethic and a desire to gain valuable experience in a variety of natural resources fields. Knowledge of tribal issues a plus, but not required. Native American preference will be followed.

Special Requirements:

Position will require frequent daily travel and occasional overnight stays (up to one week) with overnight expenses and travel arrangements covered by the Authority. Successful candidates must be able to work flexible hours (nights, early mornings, and weekends) and be willing to work outdoors in a wide variety of weather conditions and environments. Ability to work both independently and with others is a must, as is an ability to work with computers and various software packages. Valid driver's license and local transportation to and from work is required.

Application Procedures:

Please submit by mail, fax or email a completed 1854 Treaty Authority general application (available on front page of 1854 Treaty Authority website), a resume (include contacts for 3 references), a copy of your transcripts (unofficial are acceptable), and a cover letter to: Phillis Lucia, Office Manager, 1854 Treaty Authority, 4428 Haines Road, Duluth, MN 55811. Ph: 218-722-8907. Fax: 218-722-7003. Email: plucia@1854treatyauthority.org.

BIOLOGICAL AIDE - FISH AND WILDLIFE

Position Description

DUTIES AND RESPONSIBILITIES: Incumbent will assist Resource Management Division biologists on a variety of on-going fish and wildlife management projects in northeastern Minnesota. Incumbent may also assist staff from other divisions on special projects, outreach, and day to day operations.

Specific Duties:

1. Fisheries Management and Research

- Participate in spring and fall electrofishing assessments for walleye
- Prepare and age spines and scales
- Assist with boat preparation and maintenance
- Assist with bottom trawling survey
- Assist with larval fish drift net survey
- Assist with sturgeon assessments
- Enter, verify, and summarize fish assessment data

2. Wildlife Management and Research

- Conduct grouse, waterfowl, small mammal, furbearer, and other annual surveys
- Assist with monitoring wolves including trapping, collaring, and tracking
- Assist with field surveys for habitat use by moose
- Assist with deer fecal pellet collection and analysis for *p. tenuis* larvae and fluke eggs
- Summarize data and assist with report preparation

3. Harvest Management

- Prepare materials prior to fall hunting seasons
- Issue licenses
- Register animals

4. Wild Rice Management and Research

- Assist with historic rice waters survey and inventory
- Assist with long-term wild rice monitoring efforts
- Assist with management and restoration activities

5. Invasive Species

- Participate in public outreach/education regarding invasive species
- Conduct watercraft inspections
- Assist with surveillance, monitoring, and control efforts for aquatic and terrestrial species

6. Other duties may include, but are not limited to:

- Assist with environmental and climate change monitoring
- Assist with education, outreach, and cultural preservation activities

SPECIAL ABILITY REQUIREMENTS: Ability to effectively communicate both orally and in writing to other Authority personnel, interagency cooperators, and the general public. Ability to operate motor vehicles including four-wheel drives, ATV's, and snowmobiles and to handle a variety of watercraft (e.g. canoes, boats, and outboard motors). Ability to travel frequently with overnight stays as necessary. Ability to establish and maintain an effective working relationship with tribal and non-tribal natural resource agencies, public and private landowners within the 1854 Ceded Territory, and the general public.