



1854 Treaty Authority

4428 HAINES ROAD • DULUTH, MN 55811-1524
218.722.8907 • 800.775.8799 • FAX 218.722.7003
www.1854treatyauthority.org

1854 TREATY AUTHORITY VACANCY ANNOUNCEMENT

Position: Fish and Wildlife Aide
Term: Temporary, not to exceed 1040 hours
Salary: \$14.75 / hr
Deadline: April 7, 2017

Position Description:

The incumbent will assist Resource Management Division biologists on a variety of on-going fish and wildlife management projects in the 1854 Ceded Territory area of northeastern Minnesota. Specific duties may include, but are not limited to: participation in spring and fall electrofishing assessments of walleye populations; conducting ruffed grouse, waterfowl, and furbearer surveys; collecting information on wild rice waters; data entry; preparing materials for fall hunting seasons; work on Circle of Flight wetland/waterfowl restoration projects; assistance with ongoing wolf and moose projects; invasive species surveillance, control and outreach; bottom trawling surveys of St. Louis River fish community; drift netting for larval sturgeon.

Desired Qualifications:

Recent college undergraduates (or graduating seniors) with a degree in Natural Resources Management or a related field with a strong work ethic and a desire to gain valuable experience in a variety of natural resources fields. Knowledge of tribal issues is a plus, but not required. Native American preference will be followed.

Special Requirements:

Position will require frequent daily travel and occasional overnight stays (up to 1 week) with overnight expenses and travel arrangements covered by the Authority. Successful candidates must be able to work flexible hours (nights, early mornings, and weekends) and be willing to work outdoors in a wide variety of weather conditions and environments. Ability to work both independently and with others is a must, as is an ability to work with computers, various software packages, and the Internet. Valid driver's license and local transportation to and from work is required.

Application Procedures:

Please submit via email, mail, or fax, a resume (include contacts for 3 references), a copy of your transcripts (unofficial are acceptable), and a cover letter to: Andrew J. Edwards, Director, Resource Management Division, 1854 Treaty Authority, 4428 Haines Road, Duluth, MN 55811. Ph: 218-722-8907. Fax: 218-722-7003. Email: aedwards@1854treatyauthority.org

FISH AND WILDLIFE AIDE

Position Description

DUTIES AND RESPONSIBILITIES: Incumbent will assist Resource Management Division biologists on a variety of on-going fish and wildlife management projects in northeastern Minnesota. Incumbent may also assist staff from other divisions on special projects, outreach, and day to day operations.

Specific Duties:

1. Fisheries Management and Research.
 - participate in spring and fall electrofishing assessments
 - prepare and age spines and scales
 - assist with boat preparation and maintenance
 - enter, verify, and summarize fish assessment data
 - bottom trawling survey
 - larval fish drift net survey
2. Wildlife Management and Research.
 - conduct ruffed grouse, waterfowl, small mammal, and furbearer surveys
 - assistance with monitoring wolves
 - summarize data and assist with report preparation
 - assist with field verification for completion of projects for moose habitat enhancement
 - assist with field project examining moose/deer use of habitat enhancement sites and specifics of use (bedding/foraging, forage species, etc.)
 - assist with deer fecal pellet collection and analysis for p. tenuis larvae and fluke eggs
3. Harvest Management.
 - prepare materials prior to fall hunting seasons
 - issue licenses
 - register animals
4. Wild Rice Management and Research.
 - assist biologists with historic rice waters inventory
 - assist biologists with long-term wild rice monitoring effort
 - assist with collecting rice for re-seeding projects
5. Circle of Flight wetland/waterfowl program.
 - assist biologists with maintenance of Circle of Flight impoundments
6. Invasive Species
 - Public outreach/education regarding invasive species
 - Watercraft inspections
 - Surveillance, monitoring, and control efforts for aquatic and terrestrial invasive species

SPECIAL ABILITY REQUIREMENTS: Ability to effectively communicate both orally and in writing to other Authority personnel, interagency cooperators, and the general public. Ability to operate motor vehicles including four-wheel drives, ATV's, and snowmobiles and to handle a variety of watercrafts (e.g. canoes, boats with outboard motors). Ability to travel frequently with overnight stays as necessary. Ability to establish and maintain an effective working relationship with tribal and non-tribal natural resources agencies, public and private landowners within the Ceded Territory, and the general public.